

18 June 1975

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MEMORANDUM FOR THE RECORD

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SUBJECT: 17 June 1975 Meeting [redacted]

REFERENCE: ORD Project to Procure Minicomputer

1. The purpose of subject meeting was to informally outline the nature of OJCS participation in the referenced project. Topics of discussion included the following:

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A. Review of ORD's project objectives as explained in an informal meeting held between them and [redacted]

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B. Review of OMS medical confidentiality requirements and the new OMS project request named HYGIEIA, which was transmitted to OJCS prism project control on Monday, 16 June.

C. Current OJCS manpower projections allocated to OMS' outstanding projects (i.e., MEDSIGN, Phase II, ECG/Spiro, BLANPRO log number changes, CREATE/Operational Requirements, Medical History formatting); and their impact on OJCS's ability to assist OMS in determining initial minicomputer system requirements.

2. Briefly, the referenced ORD project, funded in that office, would provide for the installation of a prototype data management system at a User site for the purpose of evaluating the viability of such an application. This would be a complete, installed, turn-key, vendor-supplied system tailored to specified User requirements.

3. Since both the preliminary project (comparative survey contract with [redacted]) and the procurement effort for a minicomputer are being administered by ORD in response to and with the active participation of the User office and since there is no requirement for OJCS to provide

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funding, (other than those funds already transferred from OMS to be returned to OMS), the exact nature of OJCS participation was undefined.

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4. It was stated to [REDACTED] that Systems Engineering Division/OJCS was already participating in the ORD project and that in conversation with the DC/SED it was stated to the MSA/OMS it was SED's position to remain in the role of supporting ORD's effort unless and until AD/OJCS requested them to do otherwise.

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5. As conceived by [REDACTED] in their meeting this morning, a plan was outlined to [REDACTED] as follows: OMS, with OJCS assistance, would develop system requirements. Again with OJCS assistance, these requirements would be translated into functional specifications to be included in the RFP as developed and written by ORD. In such capacity OJCS would actively participate in all exchanges between ORD and OMS. [REDACTED] agreed that this was OJCS' proper position; however, he levied the following restrictions:

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A. Due to the short time frame allowed for development of preliminary OMS requirements, he was unsure of OJCS' ability to go over OMS requirements in sufficient detail to guarantee their accuracy and completeness.

B. He questioned whether OJCS would have adequate manpower available to devote the required time to the project. ^{IMMEDIATELY} (WOULD BE AVAILABLE AROUND EARLY SEPT.)

C. He stated his desire to limit the scope of the HYGIEIA project specifically to medical confidentiality.

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6. In subsequent discussion, it was determined that OJCS had possibly already allocated adequate manpower resources, and [REDACTED] then conceded that there might in fact be sufficient manpower available.

7. Also discussed at the meeting was the possibility of handling this project as a study to be conducted by AD/OJCS

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which would then include the resultant findings of the ORD project.

8 [REDACTED] EMPHASIZED THE NEED FOR THOROUGH "PRIOR PLANNING".

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[REDACTED]
Medical Systems Analyst
Office of Medical Services

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OMS/1

cc: